

GREAT DODDINGTON PARISH COUNCIL

The minutes of the meeting of Great Doddington Parish Council held on 11 April 2018 in the Chapel Rooms, Chapel Lane, Great Doddington.

Present: C Davies (Chairman), Mr P Cunningham, Mr D Kelly, Mrs L Ross, Mrs S Sharp, Mr J Sharp and Mrs A Smith.

An apology was received from Mr Crisp and Mr Howes.

Also present: Mrs C A Mundy (Clerk) and one parishioner.

18/01 DECLARATIONS OF INTEREST

There were no declarations made.

18/02 APPROVAL OF MINUTES

The minutes of the meeting held on 14 March 2018 were approved and signed as a true record.

18/03 POLICE MATTERS

The next JAG meeting arrangements would be circulated directly to Mr Kelly. It was believed that there had been a burglary dwelling at The Ridge, a vehicle crime, The Ridge and anti-social behaviour in John Gray Road.

18/04 HIGHWAY ISSUES

The street lamp in High Street near to amenity garden needed repair. The clerk would report this.

Lamp Frost Court - the clerk had received a request for the parish council to adopt the street lamp. It was confirmed that the lamp was in good working order and the parish council agreed to adopt this.

Victorian lamp - The lamp located in the cut through to the graveyard was in need of being repainted in black. The clerk would see if Aylesbury Mains could arrange for this to be done.

18/05 PLANNING ISSUES

Application for 5 Glenfield Drive and 123 The Ridge - there were no objections raised.

WP/18/00127/FUL – This had been permitted by BCW

18/06 FINANCE

The following invoices, along with the financial statements, were approved for payment:

NALC – Annual Subscription (1565)	474.07
Mrs C A Mundy – website/compliance for GDPR (1566)	250.00

The clerk made reference to an invoice received for Towergate Insurance for the gardening team of £414 which appeared excessive she would try to find a cheaper insurance cover for this service. Mr Kelly said he had contact details of a good broker which he would forward to her.

18/07 ANY OTHER BUSINESS

Bin in recreation ground

It was agreed that Weyburn open top steel litter bin in black at a cost of £285 plus delivery to be installed at the recreation ground be ordered.

Fencing at hardstanding

The fencing at the hardstanding had now been repaired by Wellingborough Norse.

Tender for grasscutting

It was agreed that the contract for the grasscutting be extended for a further year. The clerk would diary this to be reviewed in Autumn 2018.

Village Spring clean

It was agreed that a village spring clean would be carried out on Sunday 20 May 2018 everyone to congregate at 10am. The clerk would ask Wellingborough Norse to deliver the litter equipment to 51 High Street.

Emergency Plan

The clerk had received a communication from the emergency planning authority regarding a plan being put in place for Great Doddington. The example that was given was for a flood emergency plan. This was discussed and parish councillors considered that it was extremely unlikely that this would ever be an issue in Great Doddington, though they were obviously aware that the Environment Agency had in place a plan for Hardwater Mill. The chairman would take a look at this and report back to the parish council meeting.

Tree branch in amenity garden

It was reported that a branch had broken off the tree and needed to be removed. Mr Sharp said he would take a look at this and let the clerk know if he was unable to do anything so it could be reported to an Arboriculturist.

May Day Celebrations

Mr Sharp reminded everyone that the event would take place on 6 May from 1pm.

GDPR

The clerk circulated the security compliance checklist and issued one to each parish councillor for completion and return to her. There had been a delay with setting up emails as Mr Burton had experienced an issue with getting into the website. In the interim if the emails weren't set up by May the clerk would remove individual email addresses and refer everyone to the generic email address until the issue was resolved. With regard to the newsletter there would need to be a privacy policy put in place and those wishing to advertise would need to 'opt-in'. Details of those people appearing on the website would also need an 'opt-in' form otherwise they would have to be removed. It had been confirmed that the Data Protection Officer appointed for parish councils was Mr Danny Moody from NALC.

The clerk was working on the Data Breach Policy, Data Protection Policy, Subject Access Request Procedure and a table of what was held by the parish council. She would also contact Karin Brawn as editor of the newsletter.

Governance Questionnaire

The chairman had completed and signed the governance questionnaire.

Accident Register

The clerk reported that an updated accident register was held by her – any incidents in the parish would need to be reported directly to her as soon as possible following the event.

Street Lighting

The clerk reported that she had contacted Aylesbury Lighting for a quotation for the remainder of the lamps that needed the columns also replacing and would let the parish council know as soon as this had been received.

Fencing of recreation ground

The clerk had approached two other companies for quotations for the replacement of the fencing both had declined to submit a quote.

Invitation to Annual Council BCW

An invitation from the Mayor Elect, Councillor Malcolm Ward, had been sent inviting the chairman to attend the annual meeting and reception on Tuesday 22 May 2018. The chairman was unable to attend.

Next meeting date:

The Annual Parish meeting followed by the Annual meeting of the parish council would be held on Wednesday 9 May 2018 at 7pm.

The meeting concluded at 8.30pm.

Chairman